

COATESVILLE PRIMARY SCHOOL

Allocation of Students into Classes Policy

Version:

Date of Issue: 11th October 2005

Authorised: School Council 17 /10 /05 **Copy No.:** Final

Rationale:

Coatesville Primary School recognises and stands by the professionalism and commitment of all its teachers and all decisions made at Coatesville are based on the best interests of the students.

The following criteria will be used for the allocation of students into classes:

- A range of academic abilities and learning styles.
- Equitable distribution of students requiring behaviour management.
- Equitable distribution of students with health needs.
- Consideration given to student friendships.
- Age and gender balance.
- Equitable distribution of numbers across a year level.

Implementation:

- At the end of November, teachers across the year levels will begin to group students for the following year's classes using the criteria above.
- Students will be able to nominate friends they would like to be with. Every effort will be made to ensure students are with at least one friend they have nominated.
- Parents who have an issue of concern regarding placement of their child, may, in extenuating cases, approach the Principal for consideration. This must be in writing and done before placements are commenced.
- Teachers who have an issue of concern regarding placement of a student, may in extenuating circumstances, approach the Principal for consideration. This must be in writing and done before placements are commenced.
- Requests made by parents for a particular teacher will not be considered with the exception of the extenuating circumstances as outlined above.
- Parents are requested not to approach current teachers with requests.
- Placement of siblings (with regard to separation) would be made in consultation with parents with the aim of encouraging independence.