

# COATESVILLE PRIMARY SCHOOL

## Student Leaders Policy

**Version:** Final **Date of Issue:** February 2008  
**Authorised:** School Council / / **Copy No.:**

### 1. PURPOSE

Coatesville Primary School believes in the personal growth and development of every student. The provision of a wide range of opportunities for leadership development enhances student self esteem and self confidence. The role of Student Leader recognises the personal qualities and attributes of students which can open pathways to further leadership opportunities in the future.

### 2. SCOPE

This policy applies to the whole Coatesville Primary School community and will be made available to others on request.

### 3. DEFINITIONS AND ABBREVIATIONS

DEECD – Department of Education & Early Childhood Development.

### 4. RESPONSIBILITY AND AUTHORITY

This policy and procedure shall be issued under the authority of the Coatesville Primary School Council and was adopted at the School Council meeting on Tuesday February 19 2008.

### 5. POLICY/PROCEDURE

#### 5.1 Aims

To ensure that Coatesville Primary School elects Student Leaders who will

- Provide an outstanding role-model for other students by upholding whole school Values and the responsibilities outlined in the Student Code of Conduct per the School Strategic Plan.
- Demonstrate positive leadership ability
- Show initiative and demonstrate excellent organisational skills
- Communicate effectively and be able to speak to an audience confidently and spontaneously
- Demonstrate pride in the school
- Be reliable and helpful to all members of staff, inclusive of teaching and non-teaching staff
- Represent the school.

## **5.2 Guidelines**

- Grade 6 students will apply for positions in line with criteria via application letter to the Assistant Principal
- A representative of the Leadership Team, in conjunction with Grade 6 teachers, will select from student applications candidates for election and feedback to all Leadership Team members
- Applicants will be advised in writing whether they have been successful in reaching the next stage
- One male and one female will be selected as Student Leaders
- Students nominated will be requested to prepare a speech stating why he/she should be School Leader and outlining reasons for qualification
- Speeches will be performed in front of Grade 5 & 6 students
- Grade 5 & 6 students will vote in the form of a secret ballot
- Successful candidates will be announced prior to the election of House Captains and Student Council members
- Student Leaders automatically become Student Council members
- Student Leaders are not eligible to be elected as House Captains

## **5.3 Implementation**

- The Assistant Principal, in conjunction with Grade 6 teachers, will coordinate the voting process
- Students will be provided with the Student Leaders Policy prior to the commencement of the process and encouraged to apply
- A representative of the Leadership Team, in consultation with Grade 6 teachers, will meet to discuss nominations, taking into account evidence regarding criteria eg. record of behaviour, leadership background etc.
- Once nominations have been decided the nominated students in Grade 6 will be informed and asked to prepare a speech
- The Assistant Principal will discuss with all Grade 5 & 6 students at an Assembly, the need to choose the best person for the position and that students nominated must not try to manipulate votes
- During the first full week of the school year, or as close to this as possible, students will hear speeches and complete a secret ballot
- Votes will be counted by the Principal and Assistant Principal.
- The successful School Leaders will be informed of the outcome and receive their badges at a whole school Assembly early in Term 1
- Acknowledgement will be published in the school newsletter
- Student Leaders will be asked to sign an understanding of their roles and duties
- Student Leaders may be removed from office by order of the Principal or Assistant Principal if they fail to abide by the Student Code of Conduct

## **7. RECORDS**

Student Leaders will be published on a school honour board, displayed in the school hall.

## **8. TRAINING**

Student Leaders will participate in leadership training activities via conferences, forums and school programs.

## **9. REVIEW**

This policy will be reviewed as part of the school's review cycle.