

Student Representative Council (SRC) Policy

1. Definitions

FISO – Framework for Improving Student Outcomes.

IB-PYP– International Baccalaureate – Primary Years Programmes

Learner Profiles – The IB learner profiles foster a distinctive set of 10 attributes which are: Knowledgeable, Inquirer, Balanced, Open- Minded, Principled, Reflective, Risk Takers, Caring, Thinkers and Communicators.

Positive Behaviours Model - Guidelines and procedures for the management of student behaviour at Coatesville Primary School

SRC – Student Representative Council

Student Leadership – Students leading learning: students directing learning with guidance and support from teachers and others. Students leading decision making: Students participating in decision making about the school and their education.

Student Voice – having meaningful opportunities for students to participate in decision-making processes that affect the student population, community and our school, where they can discuss, debate decide of their own views and opinions.

2. Purpose:

- 2.1 To support the inclusion of Student Voice and Leadership across the school, as part of Coatesville Primary School's commitment to the FISO and school improvement.
- 2.2 To offer a range of leadership development opportunities to develop student's self-esteem and self-confidence.
- 2.3 To empower students by drawing on Student Voice to affect or change the decision-making processes within the school.

3. Guidelines

- 3.1 At the commencement of the school year, one female and one male student will be elected as the SRC member in each class from Grade 3 to Grade 6 to:
 - 3.1.1 gather students' opinions and ideas during class meetings;
 - 3.1.2 represent their class members at SRC meetings;
 - 3.1.3 represent the school with pride at formal occasions;

- 3.1.4 organise and facilitate a range of student activities and events;
- 3.1.5 model the Coatesville Primary School Whole School Values;
- 3.1.6 demonstrate the attributes of the IB-PYP Learner Profiles through their actions; and
- 3.1.7 take action within the school to instigate positive change for the Coatesville Primary School Community.

- 3.2 In the absence of male or female applicants, two female or two male students will be elected.
- 3.3 An introductory letter, the SRC Essential Agreement and an election timeline will be provided to students who wish to stand for election.
- 3.4 Any student who is not demonstrating positive behaviours in accordance with the Positive Behaviours Model during the previous semester to the ballot, will not be eligible to be an SRC representative. The principal will make the final decision in relation to student eligibility.

4. Implementation

Election Process

- 4.1 Elections will be held annually within the first three weeks of the school year.
- 4.2 Prior to the elections, teachers will review the SRC Policy with their class.
- 4.3 Grade 3 to Grade 6 students will apply, in writing, during an allocated time, at school to the Principal or delegate.
- 4.4 Applications will not be accepted after the closing date and time.
- 4.5 The Principal will delegate the shortlisting process to the Assistant Principal and staff SRC Coordinator. The Principal will approve the final shortlist.
- 4.6 Applicants will be advised, in writing, whether they have been short listed.
- 4.7 Students who have been short listed will be invited to prepare a three minute speech to deliver to the students in their own class. The speech will outline how they have demonstrated the school values and why he/she would make a good candidate.
- 4.8 The three minute speech must focus on content, without gimmicks or distractions (e.g. PowerPoint, gifts, posters, etc.). Any candidate who unduly pressures other students to obtain votes will become ineligible to proceed to the ballot.
- 4.9 Students will be encouraged to consider each candidate's leadership qualities and attributes, prior to voting.
- 4.10 Following the delivery of a speech to students, all students will vote in the form of a secret ballot, including the candidates.

- 4.11 The classroom teacher will count the votes. The outcome of the ballot will be taken to the Assistant Principal and SRC coordinator for approval.
- 4.12 The successful candidates will be informed of the outcome in person by the classroom teacher.
- 4.13 Students who have been unsuccessful will be notified prior to the announcement of the elected applicants. The outcome of the ballot will be made available as soon as is practical after the close of the ballot.
- 4.14 In the event of a tie, the students will be asked to re-vote on the two applicants.
- 4.15 The students with the most votes will be appointed as SRC members.
- 4.16 Badges will be presented at a whole school assembly in Term 1.
- 4.17 Acknowledgement will be published in the school newsletter and on the school's website.
- 4.18 Each SRC member will be asked to sign the SRC Essential Agreement, in line with the International Baccalaureate philosophy.
- 4.19 An SRC member may be removed from office by the Principal or Assistant Principal if he/she fails to adhere to Guidelines (see 3.1).

Meetings and Action

- 4.20 SRC members will nominate to be appointed to one of the four Action Teams. The Action Teams are: Sustainability, Student Wellbeing, Building Community, and Student Voice.
- 4.21 Staff members will voluntarily mentor one of the SRC Action Teams.
- 4.22 SRC Action Teams meet fortnightly with their mentor.
- 4.23 The SRC members will meet weekly, whenever possible, with the staff SRC coordinator.
- 4.24 SRC members will hold regular class meetings to gather other students' voice to report back to SRC team meetings.
- 4.25 Through classroom, SRC and Action Team meetings, students are consulted for their opinions on changes and their ideas are sought through surveys, discussions and collaboration with the student body.

5. Evaluation:

- 5.1 This policy will be reviewed every two years as part of the school's review cycle.

This policy was last ratified by School Council on November 2017