

24th November 2021

Dear Parents,

Re: 2022 School Fees

Coatesville Primary School is looking forward to a more normal year next year in which we can once again deliver the rich and engaging learning experiences that have been disrupted or modified due to COVID-19. We are writing to advise you of Coatesville's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. However, in order to provide a high-quality teaching and learning program that is backed by resources and authentic hands-on experiences we rely on your financial contributions to enrich the curriculum for all students. As a community, you have proven yourself generous and highly supportive, which has allowed us to offer a wide range of experiences, enhanced digital learning opportunities and access to a very high standard of school facilities.

We would appreciate **2022 financial contributions account settlement by Monday 13th December 2021** so that we can begin the 2022 school year with all the resources required to provide a comprehensive learning program, however, parents may also choose to pay via alternative payment options.

All parent payments and contributions can be made by Qkr, cash, or debit/credit card at the school's office. Qkr is the preferred method of payment.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Michael Jones
Principal

Georgie Slattery
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p>Prep – Grade 6 Curriculum Consumables</p> <ul style="list-style-type: none"> Stationary packs - including (but is not limited to) textas, pencils, crayons, pens, rulers, scissors and erasers, books, paper Classroom consumables – science and technology consumables, in house activities for health, wellbeing, history, english, mathematics, environmental studies Online learning subscriptions – Includes decodable readers and RAZ Kids Specialist consumables – Art, Music, French, Literacy, PYP 	\$290
<p>Prep – Grade 6 ICT Fee</p> <ul style="list-style-type: none"> Includes provision of class iPads, Chromebook licencing, headsets, device storage and charging stations and assists with the upkeep and upgrading of the digital learning environment. 	\$40
<p>Prep – Grade 4 Swimming Lessons</p> <ul style="list-style-type: none"> Eight day swimming program as well as transport to and from the venue. 	\$TBA
<p>Grade 5 - 6 Water Safety Program</p> <ul style="list-style-type: none"> A comprehensive Water Safety Program as well as transport to and from the venue. 	\$TBA
<p>Grade 5 – 6 Human Development Program</p> <ul style="list-style-type: none"> A comprehensive Sexual Education program facilitated by specialist presenters 	\$30
Other Contributions - for non-curriculum items and activities	Amount
<p>First Aid services and support</p> <p>Includes provision of first aid services and supplies and training of personnel, school Epipens, first aid kits, band aids, icepacks, generic Ventolin & spacers etc.</p>	\$60
<p>Grounds safety and maintenance</p> <p>Includes the maintenance of playgrounds and school facilities to ensure a safe and compliant space for all students. For example, maintenance of Sports Stadium floor, fall protection in playgrounds, playground safety inspections, oval maintenance.</p>	\$60
Tax deductible contributions	
<p>Building Fund (Tax deductible)</p> <p>Includes construction and maintenance of school buildings and learning spaces such as redevelopment of toilets, shade sails and the construction of science discovery centre.</p>	\$60
<p>Library Fund (Tax deductible)</p> <p>Includes books, resources, shelving, e-library subscription, research and catalogue stations.</p>	\$60
Total Amount	\$

Extra-Curricular Items and Activities

Coatesville offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<p>Prep – Grade 6 Incursion/Excursions</p> <ul style="list-style-type: none"> Incursions and excursions that enhance student learning (approx. 1 per term). This includes entry fees, presenter fees and transport. 	Paid on a per incursions/ excursion basis	
<p>Grade 3 – 6 Camp</p>	\$TBA	
<p>Grade 4 -5 Bike Ed Program</p> <ul style="list-style-type: none"> Two week Bike Education Program run by qualified instructors. 	\$TBA	
<p>Grade 4 -6 House Sports Carnival</p> <ul style="list-style-type: none"> Venue hire, admission and transport to and from the venue for all House Sports Carnivals <p>Please Note: This does NOT include district, regional or state level competitions.</p>	\$50	
<p>Grade 5 – 6 Interschool Sports program</p> <ul style="list-style-type: none"> Venue hire and transport to and from the venue for all Interschool Sport events. <p>Please Note: This does NOT include, regional or state level competitions.</p>	\$80	
<p>Grade 6 Graduation</p> <ul style="list-style-type: none"> This includes all graduation week activities. Cinema excursion, lunch, scrap booking supplies, excursions, games day. Subject to change. 	\$TBA	
Total Extra-curricular Items and Activities		\$

Financial Support for Families

Coatesville understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief – provision of school uniform is available to those eligible for the CSEF (above) for children commencing Prep (contact the Office for more information)
- Parent Payment Plans – contact the Business Manager for a confidential discussion on individual payment plans (refer below)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Ailsa Bouch Ph: 03 9570 1652, email: coatesville.ps@education.vic.gov.au

Total

Category	
Curriculum Contributions	
Prep – Grade 4	\$330
Grade 5 - 6	\$360
Other Contributions	\$240
Extra-Curricular Items and Activities	
Grade 4	\$50
Grade 5	\$130
Grade 6	\$130

Payment methods

All parent payments and contributions can be made by Qkr, cash, or debit/credit card at the school's office. Qkr is the preferred method of payment. If you would like to discuss a different payment method or a schedule of half yearly or quarterly payments please contact the office.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.