

10th November, 2023

Dear Parents,

Re: 2024 School Charges

Coatesville Primary School is looking forward to another great year of teaching and learning and would like to advise you of Coatesville's voluntary financial contributions for 2024.

In developing the 2024 School Charges we have taken into consideration the current cost of living pressures and as a result have only marginally increased the costs in some areas and cut costs in other areas.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. However, in order to provide a high-quality teaching and learning program that is backed by resources and authentic hands-on experiences we rely on your financial contributions to enrich the curriculum for all students. As a community, you have proven yourself generous and highly supportive, which has allowed us to offer a wide range of experiences, enhanced digital learning opportunities and access to a very high standard of school facilities.

We would appreciate **2024 financial contributions account settlement between Monday 13th November 2023 - Monday 22nd January 2024** so that we can begin the 2024 school year with all the resources required to provide a comprehensive learning program, however, parents may also choose to pay via alternative payment options.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Michael Jones
Principal

Sonia Chick
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p>Prep – Grade 6 Curriculum Consumables</p> <ul style="list-style-type: none"> Stationary packs - including (but is not limited to) textas, pencils, crayons, pens, rulers, scissors and erasers, books, paper Classroom consumables – science and technology consumables, in house activities for health, wellbeing, history, english, mathematics, environmental studies Online learning subscriptions – Includes decodable readers and RAZ Kids, Nessy Specialist consumables – Art, Music, French, Literacy, PYP Assessment tools – Essential Assessment, PAT tests, DIEBELS, SPA tracker 	\$295
<p>Prep – Grade 6 ICT Fee</p> <ul style="list-style-type: none"> Includes provision of class iPads, Chromebook licencing, headsets, device storage and charging stations and assists with the upkeep and upgrading of the digital learning environment. 	\$40
<p>Prep – Grade 6 Human Development Program</p> <ul style="list-style-type: none"> A comprehensive health program facilitated by specialist presenters 	\$12
Other Contributions - for non-curriculum items and activities	Amount
<p>First Aid services and support</p> <p>Includes provision of first aid services and supplies and training of personnel, school Epipens, first aid kits, band aids, icepacks, generic Ventolin & spacers etc.</p>	\$60
<p>Grounds safety and maintenance</p> <p>Includes the maintenance of playgrounds and school facilities to ensure a safe and compliant space for all students. For example, maintenance of Sports Stadium floor, fall protection in playgrounds, playground safety inspections, oval maintenance.</p>	\$60
Tax deductible contributions	
<p>Building Fund (Tax deductible)</p> <p>Includes construction and maintenance of school buildings and learning spaces such as redevelopment of toilets, shade sails and the construction of science discovery centre.</p>	\$60
<p>Library Fund (Tax deductible)</p> <p>Includes books, resources, shelving, e-library subscription, research and catalogue stations.</p>	\$60
Total Amount	\$

Extra-Curricular Items and Activities

Coatesville offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
<p>Prep – Grade 6 Incursion/Excursions</p> <ul style="list-style-type: none"> Incursions and excursions that enhance student learning (approx. 1 per term). This includes entry fees, presenter fees and transport. 	Paid on a per incursions/ excursion basis
<p>Prep – Grade 4 Swimming Lessons Eight day swimming program as well as transport to and from the venue.</p>	\$TBA
<p>Grade 4 – 6 Camp</p>	\$TBA
<p>Grade 4 -5 Bike Ed Program</p> <ul style="list-style-type: none"> Two-week Bike Education Program run by qualified instructors. 	\$TBA
<p>Grade 3 -6 House Cross Country</p> <ul style="list-style-type: none"> Oval hire, marshals, SSV Membership <p>Please Note: This does NOT include district, regional or state level competitions.</p>	\$5
<p>Grade 4 -6 House Swimming Carnival</p> <ul style="list-style-type: none"> Pool hire, admission, and transport to and from the venue and SSV Membership <p>Please Note: This does NOT include district, regional or state level competitions</p>	\$30
<p>Grade 4 -6 House Athletics Carnival</p> <ul style="list-style-type: none"> Track hire, admission, and transport to and from the venue and SSV Membership <p>Please Note: This does NOT include district, regional or state level competitions.</p>	\$15
<p>Grade 5 – 6 Interschool Sports program</p> <ul style="list-style-type: none"> Venue hire and transport to and from the venue for all Interschool Sport events. <p>Please Note: This does NOT include, regional or state level competitions.</p>	\$80
<p>Grade 6 Graduation</p> <ul style="list-style-type: none"> This includes all graduation week activities. Cinema excursion, lunch, scrap booking supplies, excursions, games day. Subject to change. 	\$TBA
Total Extra-curricular Items and Activities on page 4	

Financial Support for Families

Coatesville understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief – provision of school uniform is available to those eligible for the CSEF (above) for children commencing Prep (contact the Office for more information)
- Parent Payment Plans – contact the Business Manager for a confidential discussion on individual payment plans (refer below)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Ailsa Bouch Ph: 03 9570 1652, email: coatesville.ps@education.vic.gov.au

Total

Category	
Curriculum Contributions	
Prep – Grade 6	\$347
Other Contributions	\$240
Extra-Curricular Items and Activities	
Grade 3	\$5
Grade 4	\$50
Grade 5 – Grade 6	\$130

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.