

## 1. Purpose

- 1.1 To ensure that Coatesville Primary School provides appropriate support to students with ongoing health care needs.
- 1.2 To explain to Coatesville Primary School parents, carers, staff and students the processes and procedures in place to support students with ongoing health care needs at school.

## 2. Scope

- 2.1 This policy applies to:
  - 2.1.1 all staff, including casual relief staff and volunteers; and
  - 2.1.2 all students who have been diagnosed with an ongoing health care need that may require support, monitoring or medication at school.

## 3. Policy

- 3.1 This policy should be read with Coatesville Primary School's *First Aid, Medication, Anaphylaxis* and *Asthma* policies.

### **Student health support planning**

- 3.2 In order to provide appropriate support to students at Coatesville Primary School who may need ongoing medical care or assistance, a *Student Health Support Plan* will be prepared by the Principal, or selected delegate, in consultation with the student, their parents, carers and treating medical practitioners.

*Student Health Support Plans* help our school to assist students with:

- 3.2.1 routine ongoing health care support needs, such as supervision or provision of medication;
  - 3.2.2 personal care support needs, such as assistance with personal hygiene, continence care, eating and drinking, transfers and positioning, and use of health-related equipment; and
  - 3.2.3 emergency care needs, such as predictable emergency first aid associated with anaphylaxis, asthma, seizure or diabetes management.
- 3.3 Students with complex medical care needs, for example, tracheostomy care, seizure management or tube feeding, must have a *Student Health Support Plan* which provides for appropriate staff to undertake specific training to meet the student's particular needs.
  - 3.4 At enrolment or when a health care need is identified, parents/carers should provide accurate information about the student's condition or health care needs, ideally documented by the student's treating medical/health care practitioner on a *Medical Advice Form* (or relevant equivalent).
  - 3.5 Coatesville Primary School may invite parents and carers to attend a Student Support Group meeting to discuss the contents of a student's *Health Support Plan* and assistance that the student may need at school or during school activities.

- 3.6 Where necessary, Coatesville Primary School may also request consent from parents and carers to consult with a student's medical practitioners, to assist in preparing the plan and ensure that appropriate school staff understand the student's needs.

*Student Health Support Plans* will be reviewed:

- 3.6.1 when updated information is received from the student's medical practitioner;
- 3.6.2 when the school, student or parents and carers have concerns with the support being provided to the student;
- 3.6.3 if there are changes to the support being provided to the student; or
- 3.6.4 on an annual basis or as required.

#### **Management of confidential medical information**

- 3.7 Confidential medical information provided to Coatesville Primary School to support a student will be:

- 3.7.1 recorded on the student's file; and
- 3.7.2 shared with relevant staff so that they are able to properly support students diagnosed with ongoing medical conditions and respond appropriately if necessary.

#### **4. Further information and resources**

- 4.1 School Policy and Advisory Guide:

- [First Aid Policy](#)
- [Medications Policy](#)
- [Anaphylaxis Policy](#)
- [Asthma Policy](#)
- [Health Support Planning Forms](#)

#### **3 Evaluation**

- 3.2 This policy will be reviewed every 2 years (or as required) as part of the school's review cycle.

**This policy was last ratified by School Council in April 2019**