



[Help for non-English speakers](#)

[If you need help to understand the information in this policy please contact the school office.](#)

Purpose

The purpose of the School Uniform Policy is to outline Coatesville Primary School's requirements for student dress and appearance and to provide information about uniform purchase and support dress code implementation.

This policy has been developed by Coatesville Primary School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The School Uniform Policy aims to:

- promote a sense of identity, pride, cohesion and good order in the school,
- allow all students to feel equal,
- prevent bullying and competition on the basis of clothing,
- ensure students' appearance reflects the expectations of their school community,
- enhance the profile and identity of the school and its students within the wider community,
- strengthen the spirit of community within the school,
- enhance individual student safety and group security,
- provide choice on uniform options from the approved uniform list,
- ensure all students are dressed safely and appropriately for school activities,
- prepare students for the expectations of workplaces,
- encourage students to present themselves appropriately for a particular role.

Definitions

- PSW – Primary Schoolwear. Retail store where Coatesville Primary School uniforms can be purchased. Located at 15 Mills Street, Cheltenham or online at www.psw.com.au.
- State Schools' Relief – a non-profit organisation that assists family who are experiencing financial difficulties with school uniforms. Parents can contact the Principal or student wellbeing coordinator.

Scope

Students are expected to comply with the School Uniform Policy while travelling to and from school, during school hours and when attending school activities, unless otherwise stated (e.g. special dress up days, sporting event days, etc.)

Policy

Students can wear any uniform item regardless of gender.

General Appearance

While at school, travelling to and from school or participating in school activities, including excursions, students in Prep - Grade 6 must comply with the following:

- Uniforms must be clean and in good condition
- Uniforms must be clearly marked with the owner's full name. Misplaced, unnamed items of clothing will be given to the school's second-hand uniform shop.
- Additional layers of clothing may be worn underneath the uniform, provided that these garments are either hidden or comply with the school uniform colours (navy or light blue, white, maroon)
- One set of small silver or gold stud earrings or sleepers and a watch are the only acceptable jewellery (see Mobile device policy regarding the use of smart watches)
- Extreme hair colours and styles, nail polish and the wearing of cosmetics are ONLY permitted on fun or special days as specified.
- Black shoes or closed-toe sandals, or runners, preferably black, white or navy, must be worn at all times with socks. Thongs and open-toed shoes are not permitted.

Parents seeking exemptions to the Student Uniform Policy due to religious beliefs, ethnic or cultural background, student disability or health condition should apply in writing to the Principal.

Health and Safety

The following is to be complied with in order to ensure student health and safety:

- Students with shoulder-length or longer hair are to tie back their hair to help restrict the spread of lice and for student safety.
- Jewellery, nails, hair accessories and similar items that may interfere with students' ability to engage with school activities safely are not permitted.
- School uniform, soft, wide-brimmed hats must be worn outside when the UV index is three or above. Hats are not to be worn inside.
- Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around, meet the Australian Standards 1067 and cover as much of the eye area as possible.

Purchase of Uniforms

Uniform items can be purchased directly from PSW, who will provide durable clothing that is cost-effective and practical for our school environment. PSW will be the school's preferred supplier of all uniform items that bear the school logo. The school uniform supplier will be reviewed on a three-year basis. Uniform items may also be purchased from the school's second hand uniform shop, which operates at the school's part of the office. Please contact the office if you have any questions regarding purchase of second hand uniform.

In line with the Department Policy, non-logoed uniform items, in accordance with the Appendix, can also be purchased from an alternate clothing supplier.

The school council has consulted with the school community and worked to ensure the student uniform is affordable, including regularly reviewing PSW costings, provision of well-priced second-hand uniform items and ensuring that the variety of uniform items are varied and inclusive. However, if you are facing difficulty meeting uniform costs the [Help with school costs and fees](#) page provides advice on support offered by the Victorian Government. If your child is starting prep or year 7 and is eligible to receive support via the [Camps, Sports and Excursions Fund](#), you may be eligible to access the Affordable School Uniform program through [State Schools' Relief](#).

Please contact the Principal to discuss support we may be able to provide.

Implementation

Coatesville Primary School will ensure that this School Uniform Policy and uniform item list are communicated to all families and students through our website and Communicator. We will assist students who may be experiencing difficulties complying with this policy where possible.

If a student is out of school uniform or otherwise breaches the School Uniform Policy on a recurring basis, parents or carers will be contacted by the classroom teacher or a member of the leadership team to discuss the implementation of the policy. If non-compliance with the School Uniform Policy becomes a continued occurrence, the principal will be informed and a phone call home may be required. In this event, the school will continue to work with the student and family to support compliance.

Measures taken by Coatesville Primary School to address concerns about student non-compliance with the School Uniform Policy will be addressed in accordance with our Student Wellbeing and Engagement Policy.

Exceptions to School Uniform Policy

We acknowledge that the enforcement of this School Uniform Policy may impact students differently.

Students and their parents or carers may apply either in writing or in person to the principal for an exemption to this School Uniform Policy if:

- an aspect of the code:
 - prevents students from being able to attend school or participate in school activities on the same terms as other students because of the [personal characteristics referred to in human rights and anti-discrimination requirements](#)
 - offends a religious belief held by the student or parents/carers
 - prevents students from complying with a requirement of their religious, ethnic or cultural background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or the parents and carers can demonstrate financial hardship that prevents them from complying with the dress code.

When the principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the exemption process to the student and/or their parents/carer
- guarantee that issues of a personal nature revealed to substantiate the request will be strictly confidential
- encourage the student and/or their parents or carers to support their application with evidence.

The principal or delegate will then try to negotiate a resolution that is acceptable to all parties, including providing advice about support with meeting uniform costs. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents/carers.

Concerns about the policy

Coatesville Primary School welcomes feedback from the school community in relation to this School Uniform Policy. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Complaint Policy*, available on the school's website.

Communication

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Included in staff induction processes
- Included in our staff handbook/manual
- Discussed at staff briefings/meetings as required
- Included as annual reference in school newsletter
- Discussed at student forums
- Made available in hard copy from school administration upon request

Further information and resources

- [Complaints Policy](#)
- [Student Wellbeing and Engagement Policy](#)
- [Inclusion and Diversity Policy](#)
- Department of Education [Student Dress Code](#)
- Department of Education [Student Engagement](#)

POLICY REVIEW AND APPROVAL

For future reviews of this School Uniform Policy, we will consult with our school community through the following mechanisms:

- the school Communicator
- student meetings
- School Council meetings
- Information on our website

The community will be given advance notice of the consultation process and timelines. The consultation will be open for at least 2 weeks.

Policy status and review

Created date:	July 2025
Consultation:	Policy committee - 22nd July 2025 School Council - August 2025
Endorsed by:	Principal and school council
Endorsed:	
Next review date:	2027

Appendix: Coatesville Primary School Uniform Items

The summer uniform is to be worn during Term 1 and Term 4.

The winter uniform is to be worn during Term 2 and Term 3.

Approved commemorative uniform items, such as the Grade 6 jumper, are accepted as part of the uniform.

All students must use the Coatesville Primary School maroon backpack with school logo.

Summer uniform

Compulsory Uniform Item options
<ul style="list-style-type: none">- Summer dress<ul style="list-style-type: none">- Dark tartan pattern- Pants<ul style="list-style-type: none">- Navy shorts- Navy pants- Navy trackpants (no stripes or patterns)- Navy culottes- Navy skort- Tops<ul style="list-style-type: none">- Polo shirt - pale blue with maroon side panels, short & long-sleeved with school logo- Maroon windcheater with school logo- Maroon bomber jacket with school logo- Hats<ul style="list-style-type: none">- Maroon broad-brimmed soft school hat with logo - Prep to Grade 4- Navy broad-brimmed soft school hat with logo - Grade 5 - Grade 6
Optional Uniform Item options
<ul style="list-style-type: none">- Navy fleece vest- Grade 6 (only) commemorative jumper- Navy blue raincoat- Headwear worn as part of religious beliefs
Footwear options
<ul style="list-style-type: none">- Socks<ul style="list-style-type: none">- White, navy or black socks (no stripes, patterns or logos), no higher than crew length- Navy tights- Navy leggings - full length only- Shoes<ul style="list-style-type: none">- Black school shoes- White or black sandals with closed toe- Preferably black, white or navy runners

Winter uniform

Compulsory Uniform item options
<ul style="list-style-type: none">- Winter dress<ul style="list-style-type: none">- Tartan pinafore

- Pants
 - Navy shorts
 - Navy pants
 - Navy trackpants (no stripes or patterns)
 - Navy culottes
 - Navy skort
- Tops
 - Polo shirt - pale blue with maroon side panels, short & long-sleeved with school logo
 - Maroon windcheater with school logo
 - Maroon bomber jacket with school logo
- Hats
 - Maroon broad-brimmed soft school hat with logo - Prep to Grade 4
 - Navy broad-brimmed soft school hat with logo - Grade 5 - Grade 6
- Winter coat
 - Navy raincoat with school logo

Optional Uniform Item options

- Navy fleece vest
- Grade 6 (only) commemorative jumper
- Navy beanie with school logo
- Plain Navy or White skivvy
- Headwear worn as part of religious beliefs
- Navy or maroon coat
- Navy, white, maroon, tartan scarf or snood

Footwear options

- Socks
 - White, navy or black socks (no stripes, patterns or logos), no higher than crew length
 - Navy tights
 - Navy leggings - full length only
- Shoes
 - Black school shoes
 - White or black sandals with closed toe
 - Black, white, navy (predominantly) runners

Other uniform requirements

- Navy blue art smock
- Hair accessories
 - small ribbons, headbands, scrunchies, clips (tartan, navy, white, maroon only)
- Maroon school satchel with school logo